

**Adopted: March 4, 2004**

**Revised: October 15, 2015**

**November 7, 2019**

### **Title I Board Level Parent Involvement Policy**

The MSAD 54/RSU 54 Board endorses the parent/guardian involvement goals of Title I and encourages the regular participation by parent/guardian in all aspects of MSAD 54/RSU 54's Title I programs.

For the purpose of this policy, "parent/guardian" includes all family members involved in supervising the child's schooling.

### **District-Level Parent Involvement Policy**

In compliance with federal law, the school unit will develop jointly with, and distribute to parents of children participating in MSAD 54/RSU 54's Title I program, a written district-level parent involvement policy.

Annually, parents/guardians will have opportunities to participate in the evaluation of the content and effectiveness of MSAD 54/RSU 54's parent involvement policy, using the findings of the evaluation to design strategies for more effective parent involvement and to make revisions to the policy.

### **School-Parent Involvement Policy**

As required by law, each school in MSAD 54/RSU 54 that receives Title I funds shall jointly develop with parents/guardians of children served in the program a school parent/guardian involvement policy, including the School-Parent Compact that outlines the manner in which parents/guardians, school staff, and students will share the responsibility for improving student academic achievement in meeting State standards. The school policy will be distributed to parents/guardians of children participating in the school's Title I program.

The School-Parent Compact shall:

1. Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment enabling children in the Title I program to meet the State's academic achievement standards;
2. Indicate the ways in which parents/guardians will be responsible for supporting their child's learning, such as monitoring attendance, homework completion, screen time; volunteering in the classroom, and participating in decisions related to their child's education; and
3. Address the importance of parent-teacher communication on an ongoing basis, with a minimum of one parent-teacher conference annually, trimester reports to parents/guardians, and reasonable access to staff.

### **Parent Involvement Meetings**

Each school receiving Title I funds shall convene an annual meeting, to which all parents/guardians of eligible children shall be invited to inform them about the school's participation in Title I and to involve them in the planning, review, and improvement of the school's Title I programs and the parent involvement policy.

In addition to the required annual meeting, at least one meeting shall be held at various times for parents/guardians of students participating in Title I programs.

These meetings shall be used to provide parent/guardian with:

1. Information about programs the school provides under Title I;
2. A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet;
3. Opportunities to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children; and
4. The opportunity to submit comments to the district level if they are dissatisfied with the schoolwide Title I program.

**Parent Relations**

Parents/guardians of children identified for participating in a Title I program shall receive from the building principal and/or Title I staff an explanation of the reasons supporting their child's selection, a set of objectives to be addressed, and a description of the services to be provided. Parents/guardians will receive regular reports on their child's progress and be provided opportunities to meet with the classroom and Title I teachers. Parents/guardians will also receive training, materials, and suggestions as to how they can assist in the education of their children at home.

**Delegation of Responsibility**

The Superintendent/designee shall be responsible for ensuring MSAD 54/RSU 54's Title I plan, programs, and parent/guardian involvement policies comply with applicable laws and regulations and for developing administrative procedures, as needed, to implement this policy.